



WESTERN NATIVE TROUT INITIATIVE

Information required to apply for WNTI

Small Grant Program Funding

Application Deadline: 5 pm Mountain time May 22, 2023

This document is intended to assist you in collecting the information you will need to enter your application into our online application form. The online form will ask you for the information listed below in the order listed below. You must fill in each box in the online form in order to submit your application (the system will not allow you to submit an application with blank boxes). We recommend that you type your information into a Word document first, and then use it to cut and paste into the online form.

Additional documents you will need to upload to complete your application:

- WNTI budget template is available and will open at the bottom of your screen as a Word document:
<https://westernnativetrout.org/wp-content/uploads/2023/04/WNTI-small-grants-program-budget-template-.docx>

If you want to take a break and return later to finish your online form, you have the option to “Save and Continue Later”. The system will generate a link for you to return to your form – **please make a copy of the link**. You may also choose to have the link emailed to you – we recommend that you copy the link first to ensure you have it, and then look in your spam folder if you do not see the link in your inbox. The system we use only allows a link to remain active for 30 days so you will need to refresh your application if you think you will not return for 30 days or longer.

Please do not wait until the last minute on deadline day to begin your application!

Application Questions

Lead Applicant Organization or Entity Information

Lead Applicant Organization or Entity:

Street Address for Applying Entity:

City, State, Zip:

Contact Person Name:

Contact Email:

Contact Telephone:

Website address:

Project Information

Project Title:

Project Abstract: A concise description (abstract-style) of why this project is important, what activities you will undertake to meet your objectives and the conservation benefit to target species, and why the project should be selected for WNTI funding. This is your first chance to give reviewers a snapshot of your project and the anticipated benefits to the target species. Concisely describe your goals, planned activities, and the results and benefits you anticipate will be produced by the project. (Limited to 4,000 characters).

Project Location State: _____ County: _____ Nearest Town: _____

Project map coordinates Lat/Long (Please enter your project's Lat/Long in decimal degrees, separated with a semi-colon. If this is an outreach project not tied to a specific project site, enter the Lat/Long of a centralized point or your office or other facility.)

Congressional District of Project:

Watershed/Stream/Lake: (Please enter which watershed, stream, or lake your project will benefit. If this is an outreach project with a broader goal, indicate "statewide" or "rangewide".)

WNTI species benefited (you will be given a drop down list and can choose all that apply)

Alaskan Kokanee
Alaskan Lake Trout
Alaskan Rainbow Trout
Apache Trout
Arctic Char
Arctic Grayling
Bonneville Cutthroat Trout
Bull Trout
California Golden Trout
Coastal Cutthroat Trout
Dolly Varden
Gila Trout
Greenback Cutthroat Trout
Lahontan Cutthroat Trout
Little Kern Golden Trout
Paiute Cutthroat Trout
Interior Redband Trout
Rio Grande Cutthroat Trout
Westslope Cutthroat Trout
Yellowstone Cutthroat Trout

Project satisfies one or more WNTI goals (you will be given a dropdown list of the four WNTI goals and can choose all that apply): If you need to read the objectives under each goal to see where your project fits,

please go to <http://www.westernnativetrout.org/media/final-update-to-wnti-strategic-plan-approved-by-sc-november-10-2016.pdf>

- 1) Goal 1 – Protect, restore and enhance western native trout populations and measure success in improving the status of western native trout.
- 2) Goal 2 – Ensure protection and enhancement of intact watersheds, and enhancement or restoration of habitats that have been impacted by human activities or catastrophic natural events.
- 3) Goal 3 – Develop collaborative approaches and partnerships among agencies and stakeholders that emphasize cooperation and shared effort and increase funding to implement high-priority projects for the protection, restoration or enhancement of western native trout.
- 4) Goal 4 – Develop and implement effective communication, education and outreach programs as a tool to increase public awareness and encourage partnerships that benefit western native trout.

Project Start Date:

Project Completion Date: (you must be able to complete your project by December 27, 2024)

Is there a monitoring or evaluation plan for this project? Yes No

Land Ownership (public or private or Tribal):

Relationship to a previous WNTI funded project (If this project is for outreach or monitoring or otherwise benefits a project previously funded by WNTI, you will be asked to type in the project name and state):

In which USFWS Legacy Region is the project located? (1, 2, 6, 7, 8) _____

Region 1: Idaho, Oregon, Washington

Region 2: New Mexico, Arizona

Region 6: Montana, Colorado, Utah, Wyoming

Region 7: Alaska

Region 8: California, Nevada

WNTI funds requested (maximum of \$5,000): \$

Total Matching Contribution (cash and in kind): \$

Total Matching Contribution SECURED (cash and in kind): \$

Match ratio (WNTI:partners): (a 1:1 match is not required; projects that have matching funds or in kind support from partners and/or involve diverse stakeholders are highly valued and encouraged),

Total Project Cost:

Partner Contribution Details (List each partner and their financial contributions.) The online form has a table that you can fill in and add additional partners (+) as needed for your application.

Organization	Cash contributed	In-Kind contributed	Contact name	Position	Email	Phone

Project components and outcomes

Project components (you will be able to check all that apply):

- ☐ Outreach/education/volunteer engagement (general)
- ☐ Outreach/education/volunteer engagement (for a specific habitat restoration project)
- ☐ Design/Planning
- ☐ Monitoring

Anticipated Outcomes (you will be asked to fill in values applicable to project; put in a zero if not applicable to your application)

- | | |
|---|--|
| <input type="checkbox"/> # Stream Miles Restored or Enhanced | <input type="checkbox"/> # Watersheds or Rivers Assessed |
| <input type="checkbox"/> # Stream Miles Reconnected or Reopened | <input type="checkbox"/> # Stream Miles Assessed |
| <input type="checkbox"/> # Acres of Lake/Wetlands Restored/Enhanced | <input type="checkbox"/> # Populations Assessed |
| <input type="checkbox"/> # Barriers Removed or Constructed | |
| <input type="checkbox"/> # of Individuals Reached by an Outreach Project or Event | |
| <input type="checkbox"/> # of Volunteers Engaged Through this Project or Event | |

Other: (i.e. number of presentations given, number or type of outreach materials produced, etc.):

Project Narrative

1) Project Summary - a one paragraph description of what tasks will be accomplished. (Limit 4,000 characters).

2) Project Objectives - Explain/list your project objectives. Ensure project objectives are realistic, measurable, and achievable. Explain your capacity or expertise to get the project completed/implemented. What specifically will be accomplished? How do these objectives support the goals of the [WNTI Strategic Plan](#), existing species recovery plans and conservation strategies, watershed restoration plans, etc.?

3) Outreach Project Methods and Impacts/Deliverables: Explain the methods/activities you will use and indicate the anticipated outcomes of your project. Include a description of how this project fosters a community conservation ethic through citizen or youth involvement. Does the project provide awareness about the work

being done by WNTI or our partners? Also explain how the project provides short term or long term value to the public.

OR

3) Design/Monitoring Project Methods and Impacts/Deliverables: Explain the methods/activities you will use and indicate the anticipated outcomes of your project. Does this project benefit multiple native species, assemblages/communities, and non-fish-stream and riparian dependent species and still primarily benefit a WNTI species? Do you have a track record or partners that have experience in project design or monitoring that give you the capacity to get the project implemented?

3a) Project methodology photos/maps – You can upload photos or a map of the project area if applicable. You can attach five documents up to 10 MB each in size.

4) Project Monitoring/Evaluation of Success – How will the success of the project be evaluated/assessed, and who is responsible for long-term maintenance or monitoring? Has an evaluation/monitoring plan been completed? The benefit(s) should be quantifiable; that is, you can measure the result of your project (Limit 4,000 characters).

5) Project Reporting: The method by which project results will be reported back to WNTI at the completion of the project.

6) Partnerships for this Project - Briefly describe the project partners' involvement in planning, implementation, and evaluation of this project. How is each partner contributing to the project? How does this project catalyze or inspire other current or new partners? Projects that have secured matching funds or in-kind support from partners and/or involve diverse stakeholders are highly valued and encouraged.

Budget

Budget template – You will be asked to upload the WNTI budget template. The information in the template is pasted below. You can download a template at <https://westernnativetrout.org/wp-content/uploads/2023/04/WNTI-small-grants-program-budget-template-.docx> or create your own in Word.

Category	WNTI	Partner Match	Total
a. Personnel	N/A		
b. Travel			
c. Equipment*			
d. Supplies			
e. Contractual			
f. Construction			
g. Other			
TOTAL			

** Equipment is any individual item over \$5,000 that you are purchasing. Even if an item is tangible, nonexpendable, and having a useful life of more than one year, items costing less than \$5,000 should be placed under the Supplies category. If you are renting equipment, that expense should be recorded under "Contractual".*

Budget Narrative – Provide a detailed budget narrative. How are you spending the funding you are requesting? Are you renting equipment? Purchasing supplies? Hiring a design contractor? Explain budget categories and amounts listed above as needed.

Signature of Applicant – You will be asked to certify that the information in your application is true and provide a digital signature.

I certify that the above information is true and accurate,

Name – Title – Organization – Date

If you want to take a break and then return to continue working on your application, click “Save and Continue” and you will be able to copy a link that will allow you to return to your form. The link expires after 30 days of inactivity. The online portal will also email you your link but for many users it ends up in spam folder – copy your link to make sure you have a copy!

Once you are certain you are done with your application, click “Submit”. Once you click submit, you cannot return and edit your application.