

## **Draft Notes from the 12-16-2013 WNTI Steering Committee Tele-conference**

**Attending:** Julie Carter-AZ, Roger Harding-AK, Paul Birdsey-UT, Craig Burley-WA, Scott Grunder-ID, Warren Colyer-TU, Jay Thompson-BLM, Scott Spaulding-FS, Dan Shively-FWS, Robin Knox-Coordinator.

**Absent:**, Jon Sjoberg-NV, Lee Nelson-MT, Dave Jepsen-OR, Bob Clarke-FWS.

### **Agenda:**

#### **1. Results of DSP search for Applicants (applications posted on WNTI SC workspace)**

The coordinator reported that there were five applications received:

- Kitty Griswold
- Michael Gibson
- Jessica Keys
- Jeffery Abrams
- Andrea Jackson

Julie Carter suggested that the application from Therese Thompson also be considered by the Steering Committee, and that the Coordinator would call her and request she resubmit her application if she was willing to do that.

The Steering Committee reflected on what they had asked for in the new round of solicitations and had a consensus that it was easier to train a fund-raiser in the details of native trout management, than to train a biologist in the details of fund-raising.

The Steering Committee was requested to review all the applications as part of a three-step process:

- a) The Steering Committee members will review the applications and rank them based on their review, mention strengths and weaknesses, and make a recommendation for an interview, or not to interview.
- b) Based on review, a small working group – Julie Carter, Roger Wilson, Roger Harding, Scott Spaulding, Warren Colyer and an FWS person to be designated would prepare a phone interview for those recommended as such.
- c) Phone Interviews would be conducted Jan 7-9, 2014. Results tabulated, and final invitation for a face-to-face interview at the Jan 22-23 SC meeting extended to any recommended for final interview.

**Actions:** 1) Coordinator to contact Therese Thompson.

2) Steering Committee review and rankings to Coordinator by Dec 20<sup>th</sup>, 2013. Results to Chair December 20<sup>th</sup>. See attached sheet for applicant review.

3) Small working group prepares phone interview questions by Jan 7, 2014

4) Coordinator contacts Bob Clarke to find out who in FWS will participate

## **2. Results of the “Waypoints” fund-raisers:**

- a) Cheyenne – approx. 70 attendees, had film ticket, raffle ticket, and T-shirt proceeds directly to WNTI. Fishwest paid for film rental. WNTI paid for venue. The amount to the Foundation was \$1220.
- b) Missoula – approx. 350 attendees. The fly fishing shop paid for the movie, venue was donated. Proceeds should be \$3400..
- c) Sacramento – approx. 65 attendees. WNTI received donation checks totaling \$512.00

The Coordinator reported he sent thank you letters to groups that helped. No check from Montana has been received, Warren Colyer will see if he can check on routing.

## **3. Plans for Portland Face - to -face meeting**

The coordinator reminded the Steering Committee that room reservations are due the 3<sup>rd</sup> of January at the hotel- Courtyard Marriott downtown/Convention Center:

Your guests may begin booking at any time, please have them **call: (503)234-3200 and have them refer to the “Western Native Trout” group when booking in order to receive the special rate.**

The main agenda items – 1pm Jan 22 to 4pm Jan 23 - will be:

**1. Project application review** – The Steering Committee project pre-review team (Carter, Coordinator, Spaulding, and Harding) will try to eliminate no-qualifying projects, due Jan 8. The Steering committee should complete their review and scoresheets by Jan 20 and send to Coordinator for compilation.

**Actions:** Coordinator will post scoresheet on the 2014 project application section, along with a spreadsheet listing the projects.

Partial project funding could be considered this year.

## **2. Director of Strategic Partnerships/future Coordinator application review**

## **3. AFWA sub-grant project review and critique of Coordinator’s effort.**

Warren Colyer questioned the Coordinator’s approach at the meeting and suggested there should be more Steering Committee oversight. There are differing opinions about what has been presented at the various species conservation team meetings the coordinator has attended.

The Coordinator was asked to send his ppts to the SC, along with the AFWA sub-grant work plan and his first two summary reports.

The coordinator and a small SC working group will prepare the final report and seek to get the Steering Committee more involved in the final product, to insure it is a “WNTI-approved” report.

The AFWA project will be an agenda item for discussion at the January face-to-face meeting.

**Actions:** Coordinator to post materials on web-site workspace.

Submitted: Robin Knox, Coordinator  
DEC. 16, 2013

**APPLICANT REVIEW FOR DIRECTOR OF STRATEGIC PARTNERSHIPS  
POTENTIAL FUTURE WNTI COORDINATOR**

APPLICANT NAME: \_\_\_\_\_

STRENGTHS:

WEAKNESSES:

GENERAL COMMENTS:

ANY APPLICANT FOLLOWUP NEEDED:

RECOMMEND YES OR NO FOR TELEPHONE INTERVIEW:

REVIEWER: \_\_\_\_\_ DATE:

SEND FORM TO COORDINATOR